

GRADUATE CERTIFICATION FORM

Name _____ Student ID _____
 Last First MI

E-mail _____

To be eligible for federal financial aid, a student must:

- be registered for classes required for the specific certificate program,
- provide advisor's statement and plan of study from your faculty advisor to support your claim,
- indicate below the basis for your continuing eligibility, by completing certifying statement

Return this form and supporting documents via UNCGenie Document Uploader:

- Log into UNCGenie via iSpartan
- Financial Aid Main Menu
- Under General Links click Financial Aid Document Upload Process
- Select Appropriate Aid Year and Submit
- Select "Other" for document type and submit
- Choose your file and click upload
- Look for the green "successfully uploaded" confirmation.

ADVISOR'S STATEMENT

I have reviewed the certification below and confirm the educational objectives of this student.

A signed copy of the _____ Certificate/Licensure Graduation Plan or Plan of Study has been given to the above-mentioned student.

Total number of hours required to complete certificate: _____

 Advisor's Signature

 Date

 Advisor's Name (Please Print)

 Department

STUDENT'S EDUCATION CERTIFYING STATEMENT

For Academic Year _____

I am applying for federal aid on the basis of being enrolled in at least 4.5 credit hours each semester in an graduate program leading to an approved certificate. I further understand that any optional courses that I elect to take beyond those specifically required for the _____ Certificate Program, do not qualify for financial aid.

In addition to my certifying statement above, I also confirm that I have provided:

- Advisor's statement (above)
- Graduation Plan or Plan of Study

 Student's Signature

 Date