UNDERGRADUATE LICENSURE/CERTIFICATION FORM

Name ___________________________________________ Student ID __________________________

Last Name First Name MI

E-mail ________________________________________________

This form and a graduation plan or plan of study must be submitted to continue processing your federal financial aid.

To be eligible for federal financial aid, a student must:
 ⇒ have a current year FAFSA on file,
 ⇒ be registered for classes required for the specific certificate program,
 ⇒ indicate below the basis for your continuing eligibility, and
 ⇒ provide documentation from your faculty advisor to support your claim.

STUDENT'S EDUCATION CERTIFYING STATEMENT

For Academic Year ____________

I am applying for federal aid on the basis of being enrolled in at least 6 credit hours each semester in an eligible undergraduate program leading to an approved certificate. I further understand that any optional courses that I elect to take beyond those specifically required for the __________________________ Licensure Program, do not qualify for financial aid. I also certify that I will use this licensure to work as a teacher and not in another school position.

________________________________________________________________________
Student’s Signature ___________________________ Date __________________________

ADVISOR’S STATEMENT

I have reviewed the above certification and confirm the educational objectives of this student.

Attached is a signed copy of the __________________________ Certificate/Licensure Graduation Plan or Plan of Study for the above-mentioned student.

Total number of hours required to complete program of study: __________________________

________________________________________________________________________
Advisor’s Signature ___________________________ Date __________________________

Advisor’s Name (Please Print) ___________________________ Department __________________________