

**UNDERGRADUATE LICENSURE/CERTIFICATION FORM**

Name \_\_\_\_\_ Student ID \_\_\_\_\_  
Last First MI

E-mail \_\_\_\_\_

This form and a graduation plan or plan of study must be submitted to continue processing your federal financial aid.

To be eligible for federal financial aid, a student must:

- ⇒ have a current year FAFSA on file,
- ⇒ be registered for classes required for the specific certificate program,
- ⇒ indicate below the basis for your continuing eligibility, and
- ⇒ provide documentation from your faculty advisor to support your claim.

**STUDENT'S EDUCATION CERTIFYING STATEMENT**

For Academic Year \_\_\_\_\_

I am applying for federal aid on the basis of being enrolled in at least 6 credit hours each semester in an eligible undergraduate program leading to an approved certificate. I further understand that any optional courses that I elect to take beyond those specifically required for the \_\_\_\_\_ Licensure Program, do not qualify for financial aid. I also certify that I will use this licensure to work as a teacher and not in another school position.

\_\_\_\_\_  
 Student's Signature

\_\_\_\_\_  
 Date

**ADVISOR'S STATEMENT**

I have reviewed the above certification and confirm the educational objectives of this student.

Attached is a signed copy of the \_\_\_\_\_ Certificate/Licensure Graduation Plan or Plan of Study for the above-mentioned student.

Total number of hours required to complete program of study: \_\_\_\_\_

\_\_\_\_\_  
 Advisor's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Advisor's Name (Please Print)

\_\_\_\_\_  
 Department