GRADUATE CERTIFICATE FORM

Name ___________________________ Student ID ___________________

Last First MI

E-mail ____________________________________________

This form and a graduation plan or plan of study must be submitted to continue processing your federal financial aid.

To be eligible for federal financial aid, a student must:
⇒ have a current year FAFSA on file,
⇒ be registered for classes required for the specific certificate program,
⇒ indicate below the basis for your continuing eligibility, and
⇒ provide documentation from your faculty advisor to support your claim.

STUDENT’S EDUCATION CERTIFYING STATEMENT

For Academic Year ________

I am applying for federal aid on the basis of being enrolled in at least 4.5 credit hours each semester in an graduate program leading to an approved certificate. I further understand that any optional courses that I elect to take beyond those specifically required for the ___________________________ Certificate Program, do not qualify for financial aid.

________________________________________
Student’s Signature

________________________________________
Date

ADVISOR’S STATEMENT

I have reviewed the above certification and confirm the educational objectives of this student. Attached is a signed copy of the ___________________________ Certificate/Licensure Graduation Plan or Plan of Study for the above-mentioned student.

Total number of hours required to complete certificate: ___________________________

________________________________________
Advisor’s Signature

________________________________________
Date

________________________________________
Advisor’s Name (Please Print)

________________________________________
Department