

Guide to What-if Analyses in Degree Works

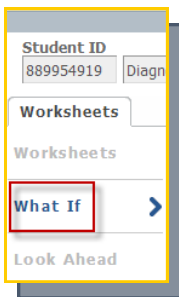
What is a What-if Analysis?

- A What-if Analysis allows students to explore degree requirements for a different major, concentration, or minor to see how their coursework would be applied to the new program.
- What-if analyses will show what coursework is required for the new major, minor, or concentration, what requirements have already been satisfied, and what requirements are still outstanding.
- Performing a what-if analysis can help students make an informed decision about whether changing their major/minor/concentration is the best choice.
- What-if analyses are only applicable for the **2014-2015 bulletin forward**.
- Performing a what-if analysis **does not** change a students' major. Students who wish to change their major are able to do so through the online form on the University Registrar's Office website: <https://web.uncg.edu/reg/secure/majorchange.asp>.

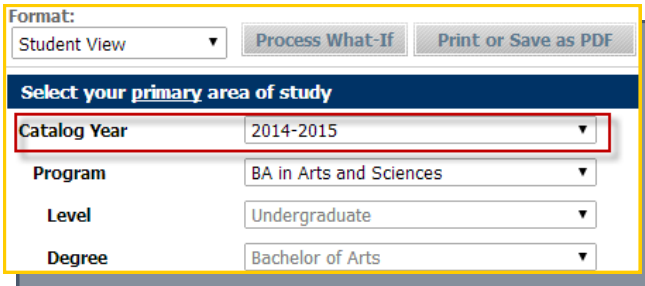
How do I access a What-if Analysis in Degree Works?

Students and advisors can perform a what-if analysis in *Degree Works* by following these steps:

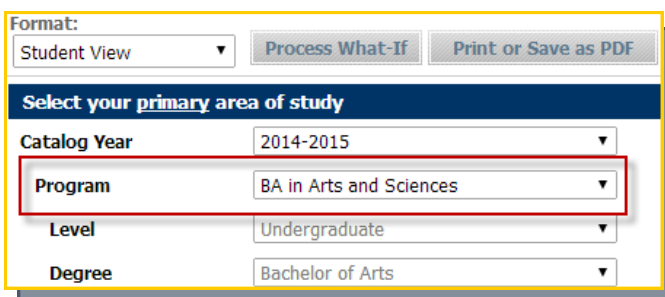
1. Click on **What If** under the Worksheet tab on the left side of the screen



2. Choose the **Catalog Year** from the drop-down menu. In most cases, you will want to enter the current year.


 A screenshot of the 'Process What-If' form. The 'Format' dropdown is set to 'Student View'. Below it, the 'Select your primary area of study' section contains several dropdown menus: 'Catalog Year' (set to 2014-2015 and highlighted with a red box), 'Program' (set to BA in Arts and Sciences), 'Level' (set to Undergraduate), and 'Degree' (set to Bachelor of Arts). Buttons for 'Process What-If' and 'Print or Save as PDF' are visible at the top.

3. Choose the **Program** from the drop-down menu. If you are unsure what program to choose, visit the [Catalog](#) and click on the department you are exploring.


 A screenshot of the 'Process What-If' form, similar to the previous one. In this view, the 'Program' dropdown menu is highlighted with a red box, showing 'BA in Arts and Sciences'. The 'Catalog Year' dropdown is still set to '2014-2015'.

4. Leave the **Level** set on the default which is Undergraduate

Format: Student View Process What-If Print or Save as PDF

Select your **primary** area of study

Catalog Year 2014-2015

Program BA in Arts and Sciences

Level Undergraduate

Degree Bachelor of Arts

5. Based on what you chose as the Program, the **Degree** field will automatically pre-populate.

Format: Student View Process What-If Print or Save as PDF

Select your **primary** area of study

Catalog Year 2014-2015

Program BA in Arts and Sciences

Level Undergraduate

Degree Bachelor of Arts

6. Choose the **Major** you are interested in exploring from the drop-down menu.

Major Biology

(pick a Major)

African American & African Diaspora Studies

Anthropology

Art

Biology

7. Choose a **Concentration** from the drop-down menu. Based on the major you selected, a list of concentrations applicable to that major will automatically pre-populate. **Selecting a concentration is required, even if there is only one option.*

Major Biology

Concentration (pick a Concentration)

(pick a Concentration)

Biology (BA)

Biology (BA-High School Teach)

Biology-2 Plus (BA)

8. If you are interested in adding a **Minor**, you can select one from the drop-down box.

Major Biology

Concentration (pick a Concentration)

Minor (pick a Minor)

9. If you are interested in adding a second major or minor, you may do so under **Select your additional area of study**. This is not required but is certainly an option.

Select your **additional** areas of study

Program for additional areas (pick a Program)

Major (pick a Major)

Concentration (pick a Concentration)

Minor (pick a Minor)

Add

Chosen Areas of study

Remove

10. Click **Process What-If**. This button appears above the information you just filled out.

The screenshot shows the top portion of the Degree Works interface. At the top left, there is a 'Format:' dropdown menu set to 'Student View'. To its right is a 'Process What-If' button, which is highlighted with a red rectangular box. Further right is a 'Print or Save as PDF' button. On the far right, there are two checked checkboxes: 'Include in-progress classes' and 'Include preregistered classes'. Below this header is a dark blue bar with the text 'Select your primary area of study'. Underneath, there are several dropdown menus: 'Catalog Year' (2014-2015), 'Program' (BA in Arts and Sciences), 'Level' (Undergraduate), and 'Degree' (Bachelor of Arts). To the right of these are 'Major' (Biology), 'Concentration' ((pick a Concentration)), and 'Minor' ((pick a Minor)). Below this is another dark blue bar with the text 'Select your additional areas of study'. At the bottom, there is a 'Program for additional areas' dropdown menu (BFA in Arts and Sci (127 hrs)) and a 'Chosen Areas of study' text box.

The *Degree Works* evaluation displayed is your What-if analysis. You can also print or save a copy of your what-if by clicking the **Print or Save as PDF** button.

This screenshot is identical to the one above, showing the same Degree Works interface. However, in this version, the 'Print or Save as PDF' button is highlighted with a red rectangular box, while the 'Process What-If' button is no longer highlighted.

If you have questions about *Degree Works*, please visit <https://spartancentral.uncg.edu/registration-degree-planning/degree-planning/>.

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